

Safe Sanctuary Policy Quick Reference Information

Some Important Definitions:

1. **Children** are birth through sixth grade.
2. **Youth** are seventh through twelfth grade.
3. **Vulnerable Adults** are defined as 1. Mentally or 2. Physically disabled.
4. **Six Month Rule:** you have to be an active member of the church for at least 6 months before you can engage in ministry with our protected people. You must also have a seasoned mentor with you for the first 6 months into your assignment.
5. **Two Adult Rule:** there must be at least two adults present when doing ministry with our protected people.
6. **Five-Year Older Rule:** workers with children, youth, and vulnerable adults must be at least 5 years older than the students.
7. **Potty Policy:** No youth will be permitted to take children to the bathroom. They can lead children to the bathroom, but an adult must be on duty. Allow for complete privacy unless an emergency; get parents if needed. Diapering by an adult other than a parent must be in an open, visible area.

Mandated Reporters:

- Any individual who comes into contact with children in the course of their volunteer work or professional practice!
- Report Suspected Abuse to **CHILDLINE 1-800-932-0313**

If there is suspected abuse at Calvary UMC:

- TREAT IT SERIOUSLY!!!!
- If the allegation is against the clergy, contact our District Superintendent (DS)
 - District Office Phone Number: 814-361-2464
 - DS Email: Johnstown.DS@wpaumc.org
- If the allegation is against someone other than the clergy, notify the clergy person!
- *Remember, this is confidential information. Do not speak to anybody about reported instances of suspected abuse.*

For all of the forms and a digital copy of the Safe Sanctuary Policy, see our website at www.calvaryumcjtown.org/safesanctuary